

STUDENTS RIGHTS AND RESPONSIBILITIES

-shall behave in a respectful manner and comply with the code of conduct

-shall be treated with dignity, respect and fairness by other students and staff.

-shall be provided with a learning environment which is safe, pleasant, orderly, respectful and conducive to learning.

-shall meet the expectations for behavior while on school property or involved in school sponsored or related activities.

In the event of student misbehavior, students and parents shall have the right to offer an explanation and to be informed about the consequences of this behavior.

The following will **NOT** be tolerated.
Any infractions could lead to suspension and or/ expulsion

- Bullying(which is defined as “when an individual or a group of people with more power, repeatedly and intentionally cause hurt or harm to another person or group”)
- physical, sexual or psychological, abuse, orally or in writing.
- gang involvement
- possession of a “weapon”
- accessing, uploading, downloading or distributing material that the school has determined to be objectionable
- Use of banned substances

SAFE SCHOOLS ARE EVERYONE’S CONCERN

Melita School accepts its responsibility to foster and maintain a safe and caring school environment which fosters and maintains respectful and responsible behaviors.

This Code of Conduct Policy has been developed cooperatively to provide a guideline and reference for parents, students and staff in determining acceptable behavior and reasonable consequences for misbehaving in our educational environment.

Effective discipline of students hinges on a cooperative approach between school and parents. In Melita School , we use the Restitution model of behavior as much as we can when approaching the behavior of our students. We also try to involve parents as early as possible without calling home every time a student misbehaves. Parents may have different wishes in this regard and are encouraged to communicate with the school to establish individual guidelines.

Revised November 2018

Melita

School

*Code of Conduct
for an
Effective Learning
Environment*

WE ARE PROUD OF OUR STUDENTS!

At Melita School, we are welcoming, supportive and caring. We all work together to provide an ideal learning environment that prepares students for the future.

STUDENTS

CODE OF CONDUCT

BEHAVIOR	RESPONSIBILITIES			RANGE OF CONSEQUENCES
	STUDENT	PARENT	SCHOOL	INITIAL/REPEATED OCCURRENCE
ATTENDANCE	Attend School	Encourage regular attendance. Contact when child is absent	Keep accurate records report attendance to parents.	<u>For Absenteeism</u> -from informal interview and parental involvement to involvement by division support worker.
PUNCTUALITY	Be on time for class	Ensure your child leaves for school with sufficient time	Keep accurate records report punctuality to parents.	<u>For Tardiness</u> - from informal interview/parental involvement to guidance & outside agency involvement.
RESPECT FOR AUTHORITY	Respect the teacher & the school generally.	Encourage respect-provide an appropriate role model.	Respect the student-provide appropriate role model.	<u>For Defiance of Authority</u> from informal interviews to removal of privileges to suspension/expulsion
RESPECT FOR OTHERS	Respect the rights of your fellow students.	Encourage your child to respect the right of the students.	Respect the fundamental rights of students to an education free from distraction including bullying.	<u>For Physical, Psychological or Verbal Abuse</u> —from informal interview/parental involvement to suspension/expulsion.
RESPECT FOR PROPERTY	Respect the property of the school & of fellow students.	Encourage respect for public & personal property.	Provide the students with a safe & secure learning environment.	<u>For Theft/Vandalism</u> -from informal interview /parental involvement to expulsion.May also involve Police involvement.
PROPER DRESS	Dress appropriately	Provide your child with appropriate dress for school.	Provide appropriate role model-delineate standards of dress	<u>For Inappropriate Dress</u> -from informal interview/parental Involvement to suspension.
SUBSTANCE ABUSE	Obey the law and follow school rules	Instill respect for the law & encourage positive healthy attitudes.	Provide appropriate role model-provide-instruction on substance abuse as the use of illicit drugs or alcohol is unacceptable.	<u>For Smoking and Vaping</u> - from formal interview through suspension. <u>For Drugs & Alcohol</u> -from parental involvement through suspension./expulsion. May also involve Police.

PARENTAL INVOLVEMENT

Contact is made with the parent to discuss the specific behavior of the student and steps which must be undertaken to change the behavior. The nature of contact could vary from a telephone conversation to a formal conference at the school with parent, student and school personnel.

REMOVAL OF PRIVILEGES

Privileges in the nature of access to playground, library, extracurricular activities and /or bus transportation are removed under certain circumstances. The school administrator will notify the parent when such removal of privileges occurs.

FORMAL INTERVIEW

A conference is held with the student, teacher and administrator and/or guidance counselor and the parent to develop a plan for changing the student's behavior.

WITHDRAWAL FROM CLASSROOM SETTING

Where specific unacceptable behavior is deemed to have a negative impact upon the classroom learning environment the student is withdrawn to a supervised alternate location to complete his/her assignment. Such withdrawal would normally be temporary, but a prolonged withdrawal is possible. The parent would be contacted for a prolonged withdrawal.

DETENTION OF STUDENT

The student is detained at the school for specific unacceptable behavior. Where such detention extends beyond regular school hours, the parents are informed.

RESTITUTION FOR DAMAGES

The student and/or parent are required to compensate for damages incurred. Such restitution may be monetary in nature, but could take alternative forms such as community service.

BEHAVIORAL/PERFORMANCE CONTRACT

In some instances, the students is required to meet specific behavioral standards in order to avoid more severe levels of consequence. Such expectations are developed between the school, the parent and the student. Outcomes are clarified in order to meet the behavior standards agreed upon. Such an agreement is documented, with copies provided for all concerned parties.

SUSPENSION-IN SCHOOL/OUT OF SCHOOL

Suspension from school is a serious consequence which is imposed subject to division Policy. In such cases, the necessary documentation is forwarded to specified administrative personnel required and parents are informed

OUTSIDE AGENCY INVOLVEMENT

In some circumstances, student behavior may involve violation of the law (e.g. drugs, theft or assault). Parents are informed immediately of any such action. Other circumstances may result in a referral to Child & Family Services workers.

EXPULSION

Expulsion by the Board of Trustees is a serious consequence, resulting when it is determined that a students continued presence in the Division schools is injurious to other students. Expulsion requires an official action by the Board of Trustees, and is completed in accordance with the Public Schools Act, Section 48(4). An expulsion means that the student may not attend any school operated by the Southwest Horizon School Division until such time as the Board of Trustees may remove the expulsion

CONSEQUENCES

There are a wide range of consequences, depending on the severity of each Individual incident of misbehavior or the frequency that misbehavior occurs. The following is a list of consequences that are used in our school. Although they are not always applied in the order in which they appear, the list moves from less severe to more severe consequences.

INFORMAL INTERVIEW/Restitution model

A teacher or administrator talks with the student to reach an agreement regarding the student's behavior. Guidance is given as to how to make better choices moving forward. The parents may be contacted in some circumstance.

GUIDANCE INVOLVEMENT

A resource conference or series of conferences are held with the guidance counselor, principal, resource teacher or social worker with the specific goal of developing a plan for changing attitudes and improving student behavior.